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## CURRICULUM VITAE

### Personal Strength

Hard worker, Sincere,  
Confident of any work,  
Positive Thinking.

### Personal Details :

#### Father's Name

Nagaraj.v.Revankar

#### Date of Birth

29/05/1992

#### Nationality

Indian

#### Marital Status

Unmarried

#### Languages Known

English, Hindi,  
Kannada, Telugu,  
Konkani.

### Objective

To achieve a career where I can utilize my skills and experience to contribute meaningfully to the organization and society while continuing to grow professionally.

### Professional Summary

#### Current Role: Centre Manager

**Organization:** Dr. Reddy's Foundation

**Tenure:** April 2025- Present

Result-oriented livelihood professional with over 5 years of experience in skill development and employability programmes. Proven expertise in centre management, team leadership, mobilization, training delivery, and placement facilitation. Skilled in MIS, performance tracking, stakeholder engagement, and process adherence. Committed to creating sustainable employment opportunities and driving impactful youth development initiatives.

#### Key Achievements:

Delivered training and placement support for over 5,000 youth.

Led centre teams to consistently meet mobilization and placement targets.

Built strong partnerships with employers, NGOs, and training institutes.

Ensured accurate MIS reporting and KPI-driven performance monitoring.

Conducted career counselling and community outreach to guide youth towards livelihoods.

### Educational Qualifications

Post-Graduation: Master of Social Work (MSW), KKSS MSW PG Centre Gadag, Karnataka University Dharwad (2013–2015)

Under Graduation: Bachelor of Arts (BA), Government First Grade College Ankola, Karnataka University Dharwad (2010–2013)

### Additional Qualifications

Deshpande Fellowship Program (2018-19): It is six and half month residential rigorous training program where it helps to build social entrepreneurial mind set and helps to work as an entrepreneur in the selected field.

### Technical Skills

Proficient in Microsoft Word, Excel, PowerPoint, and Internet usage.

### Projects

“A study on middle age depression and its impact on their individual life and family in Gadag district”

### Work Experience

#### 1. Area Head

Dr. Reddy Foundation, Bangalore April 2025- Present Centre Management

Oversee all centres under your area (Bommanahalli and nearby locations).

Ensure smooth functioning of training programs (youth, PwD, women empowerment, etc.).

Monitor attendance, batch progress, and quality of training.

Team Leadership

Guide and support Centre Coordinators, Trainers, Mobilizers, and Placement Officers.

Set targets for enrolment, training, and placements.

Conduct regular team meetings and reviews.

#### Mobilization & Outreach

Build partnerships with local NGOs, colleges, communities, and government bodies.

Support mobilization drives to ensure student enrolments.

Placement & Employer Engagement

Build relationships with employers for placement opportunities.

Track placement data and ensure candidates are placed as per targets.

Support post-placement follow-up.

### **Monitoring & Reporting**

Maintain MIS reports, daily/weekly/monthly progress reports.

Share updates with State Head/Regional Head.

Track expenses and ensure proper utilization of funds.

### **Quality & Compliance**

Ensure training delivery as per Reddy Foundation standards.

Conduct audits/visits to centres for quality checks.

Ensure compliance with donor/partner requirements.

## **2. Livelihood Coordinator**

The Association of People with Disability (APD), Bangalore, June 2019 – April 2025

Designed and implemented programs to support people with disabilities in achieving sustainable livelihoods.

Provided training and placement support to over 5,000 beneficiaries.

Mentored emerging leaders to expand the program's reach.

Donor engagement, Prepare Donor Reports

NGO Collaboration and Conduct TOT

## **3. Counselor (Under POCSO Act 2012)**

Gelati Vishesha Chikitsa Ghataka, District Hospital Karwar November 2016 – August 2018

Counseled children and families under the POCSO Act, ensuring mental health and legal support.

Conducted community awareness programs on child protection.

## **4. Coordinator**

Shree Siddeshwara Amulya Adoption Agency, Koppal September 2015 – February 2016

Managed adoption processes and provided support to adoptive families.

Ensured compliance with legal procedures in coordination with child welfare bodies.

## **5. Social Worker**

Shree Siddeshwara Vatsalya Adoption Agency, Vijayapur February 2016 – October 2016

Facilitated rehabilitation and adoption of orphaned children

Conducted assessments and provided counseling for families.

## Work Experience- Under CSR Project

### Livelihood Coordinator – APD (Association for People with Disability)

Successfully led and executed corporate-funded CSR initiatives to empower people with disabilities and underprivileged individuals, focusing on employability, self-reliance, and sustainable livelihoods for Persons with Disabilities.

### Key Contributions

#### Cognizant CSR – Digital Skills Training

Designed and delivered Retail training programs, achieving an 80% placement rate in Retail related roles.

#### Kotak Mahindra Bank CSR – Livelihood Development

Trained and placed 400+ candidates in Retail Training with an 80% placement rate.

Organized financial literacy workshops to enhance self-reliance.

#### Titan CSR – Skill Development and Employment

Benefited 500+ individuals through vocational training in Retail Training with ensuring 80% secured jobs opportunities.

### Overall Impact

- Empowered 5,000+ beneficiaries through training and placement programs.
- Built sustainable corporate partnerships to expand CSR initiatives.
- Promoted disability inclusion and economic independence, improving lives across communities.

## Achievements

- Recipient of the **Social Impact Award** from the Women's Substance Network in New Delhi on National Women's Day 2023 for contributions to gender equality and empowerment.
- Honored with the **Alumni of the Quarter Award** by Deshpande Skilling Hubli for outstanding achievements and leadership.

## Extra Curricular Activities

1. Attended the National Conference on Sambhrama (2014).
2. Trained in Child Rights Trust (CRT) (2014–2015).
3. Completed training on Adoption Procedures (2016).

**Declaration**

I hereby declare that the above-furnished details are true and correct to the best of my knowledge.

**Place** : Bangalore

**Signature**

**Date** :