

CURRICULUM-VITAE

UTLA RAMESH

S/O, UTLA CHINNA RAO

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Summary:

Deeply committed to creating a positive impact in the communities I serve, I am a dedicated Social Worker with a specialization in Community Development. Passionate about empowering individuals and fostering sustainable growth, I strive to strengthen the social fabric of neighborhoods through meaningful interventions. As a UGC-NET-qualified professional in Social Work, I bring academic excellence and practical experience to drive change and support holistic development.

Academic Background:

Examination	:	Secondary (10 th std.)
Board/University	:	W.B.B.S.E.
Year	:	2003
Examination	:	Higher Secondary
Board/University	:	W.B.C.H.S.E.
Subject	:	Commerce
Year	:	2005
University	:	Calcutta University
Subject	:	B.Com
Year	:	2009
University	:	Central University of Karnataka
Subject	:	Master of Social Work (Community Development)
Year	:	2022 – 2024

National Level Exams Qualified/Appeared:

- Qualified UGC - NET (National Eligibility Test) for Assistant Professor in Social Work (December 2023)
- Qualified UGC - NET (National Eligibility Test) for PhD only in Social Work (June 2024)
- Appeared in CAT 2024 (Common Admission Test) & XAT 2025 (Xavier Aptitude Test)

Computer Proficiency : Diploma in Financial Accounting, Basic Operations, DTP & Internet Applications.

Skills : Active Listening, Communication, Leadership, Decision Making, Adaptability, Problem Solving, Empathy, Resource Management, Education and Training and Team Work.

Working Experience :

- ✓ **WORKED AS FIELD SUPERVISOR IN GURUKRUPA VIKAS SANSTHA, AN NGO, (MUMBAI) FROM 17.06.2019 TO 30.06.2022**

1. Visiting Healthcare Professionals:

- Visit doctors, labs, and chemists to gather notifications and updates on TB cases and ensure timely reporting.

2. Working on Ni-Kshay Portal:

- Add patient adherence information.
- Manage Direct Benefit Transfers (DBT) for patients.
- Transfer patient records as needed.
- Create and close patient IDs on the portal.

3. Distributing Medicines:

- Provide TB medications to patients according to their treatment plans.

4. Counseling:

- Offer counseling to TB patients to support them through their treatment.
 - Educate patients and their families about TB, its treatment, and the importance of adherence to medication.
- ✓ Worked as an Accountant in Fortpoint Automotive (Cars) Pvt. Ltd., (Mumbai) [2016 to 2019]
- ✓ Worked as an Accountant in Visaka Motors (Kolkata) [2010 to 2016]

Field Work Experience :

INTERNSHIP AT ACTIONAID ASSOCIATION AT HYDERABAD (DEC, 2023)

1. Survey on Single Women:

- Conducted an extensive survey to analyze the socio-economic and cultural impact on single women across 15 urban slum pockets in Secunderabad.
- Drafted actionable recommendations to address the challenges faced by single women in these communities.
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2. National Research on Water:

- Designed data collection tools and methodologies to study critical water-related issues.
- Conducted personal interviews and facilitated focused group discussions to gather insights and inform research outcomes.
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3. Advocacy and Awareness Campaigns:

- Actively participated in various awareness programs, including:
 - Campaigns to ensure **Child-Friendly Spaces**.
 - Initiatives to strengthen the **Child Protection Committees**.
 - Efforts to combat **Gender-Based Violence**.
- Contributed to **State-Level Consultations on Single Women** to advocate for policy and systemic changes.
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4. Information, Education, and Communication (IEC):

- Designed impactful IEC materials to support awareness campaigns.
- Managed documentation and report writing to ensure clear communication of research findings and program outcomes.

LIFE SKILLS EDUCATION FOR ADOLESCENTS (JUNE, 2023)

- ✓ Facilitated engaging and interactive life skills for adolescents, covering topics such as conflict resolution, time management and goal setting.
- ✓ Provided one-on-one mentoring and guidance to adolescents, offering support in areas such as self-esteem building and problem solving.
- ✓ Continued to support the cause of life skill education for adolescents beyond volunteering for its importance in various community settings.
- ✓ Provided public speaking training to boost adolescents' communication skills and self-confidence, enabling them to express themselves effectively.
- ✓ Demonstrated a significant positive impact on the personal growth and development of adolescents as evidenced by testimonials and measurable outcomes.

MICRO PLANNING FOR VILLAGE DEVELOPMENT (03/2023)

- ✓ Actively engaged with local community members to identify their needs, priorities and aspirations for development.
- ✓ Conducted comprehensive needs assessments including surveys and interviews to gather data on healthcare, education, infrastructure and livelihood issues in the village.
- ✓ Raised awareness about village development issues at the local and regional levels advocating for policies that support rural development.
- ✓ Empowered villagers to take ownership of development initiatives, fostering a sense of self-reliance and sustainability.
- ✓ Highlight specific success stories or case studies that showcase the positive impact of your volunteer work on the village and its residents.

Certificates :

- ✓ **Training on Participatory Rural Appraisal (PRA):** Successfully completed training on PRA and actively participated in Micro Planning for Rural Development at Dharmawadi Village, Gulbarga in the month of March 2023.
- ✓ **Life Skills Training and Practice Program:** Completed a comprehensive program from March to May 2023, adopting the "Life Skills Education for Orphans and Vulnerable Children in India" toolkit in alignment with the WHO Life Skills Education Module.
- ✓ UGC - NET (National Eligibility Test) for Assistant Professor in Social Work (December 2023).
- ✓ Training of Trainees (ToT) STRENGTH BASED TRAINING ON EMPLOYEES WORK - LIFE BALANCE
- ✓ Training of Trainees (ToT) SOLUTION FOCUSED TRAINING ON EMPLOYEES WORK - LIFE BALANCE
- ✓ Training of Trainees (ToT) EMOTIONAL & SPIRITUAL INTELLIGENCE - BASED TRAINING ON EMPLOYEE WORK LIFE BALANCE.
- ✓ Training of Trainees (ToT) STREE MANORAKSHA TRAINING (PROJECT STREE MANORAKSHA, NIMAHANS)
- ✓ Youth Development Workshop on Personality Development and Team Building by Spoorthidhama, Bengaluru
- ✓ Participated in Social Work Fest (Ekatra) conducted by Dept. of Social Work, CUK.
- ✓ Participated in Social Work Fest (Buen Vivir: "Shared Future for Transformative Change") conducted by Dept. of Social Work, CUK.
- ✓ Certificate of Fund Raising by Handout Foundation "Serving The Mankind"
- ✓ Diploma in Financial Accounting in NSCT, Rishra, Hooghly, WB.

Personal Projects :

- ✓ Was instrumental with **Rotary Club of Calcutta Yuvis** in sponsoring **WATER PURIFIERS** to the govt. aided schools under "**JHAL HAI TO KAL HAI**" project.
- ✓ Took a leading role in extending **Relief to Titli Victims** in Srikakulam, Andhra Pradesh under the banner of MTSA.
- ✓ Contributed significantly in organizing **A Free Health Check up Camps** with **Apollo Telemedicine Networking Foundation & Land Mark Group** under GCT.
- ✓ Played a critical part in organizing events and extending help at **CHERISH HOME, SHANTI RANI HOME (OLD AGE HOME) AND GHORAMARA SHISHU ANANDA ASHRAM (ORPHANAGE)** in serampore, West Bengal.
- ✓ Held a vital position in extending different **reliefs during Corona pandemic** under SSBVS.
- ✓ Played a key role in raising fund and extending **MEDICAL SUPPORT** in CMC HOSPITAL (CHENNAI) to A LIVER DAMAGED PATIENT.
- ✓ Pivotal role in **Door to Door Campaign against Dengue** under MTSA.

Languages Known : Telugu, English, Hindi & Bangla.

Family Background:

Father's Name : Utla Chinna Rao

Mother's Name : Utla Padma

Brother : Utla Ravi

Date of Birth : 18/07/1988

Marital Status : Unmarried

Hobbies : Writing Poems, Listening Songs & Stage Anchoring

Gender : Male

Nationality : Indian

Place: **Hyderabad**

Date: **30.01.2025**

(Utla Ramesh)