**NIDHISH**

📧 nidhishshah1994@gmail.com | 📞 +91-8750286812  
🏠 A-200, Pappan Kalan, Phase-1, Dwarka Sector-3, New Delhi - 110078

**CAREER OBJECTIVE**

Dedicated and hardworking professional with over 6 years of experience in the mental health and child welfare sector. Seeking a challenging position where I can contribute meaningfully to organizational growth while continuing my own development, with honesty, empathy, and dedication.

**EDUCATIONAL QUALIFICATIONS**

- Post-Graduation (Social Work - MSW) – Indira Gandhi National Open University  
- Graduation – P.G.D.A.V. College, Delhi University  
- Senior Secondary (Commerce) – CBSE Board, Delhi  
- Matriculation – CBSE Board, Delhi

**PROFESSIONAL EXPERIENCE**

Roshni Charitable Trust as the Child Welfare Officer July 2016 – Present (Volunteer Basis)  
- Engaged in fieldwork with DCPU (Project DISHA) for rescuing children involved in rag picking and street begging through Agape Blessed Foundation Trust.   
- Conducted weekend child development programs in Vijay Enclave, Dwarka.  
- Actively contributed to education and rehabilitation initiatives for underprivileged children.

Mental Health Organization Administrative Executive – Crisis Intervention Department  
2018 – Present (6 Years)  
- Over six years of experience supporting the operations of a mental health organization.  
- Responsible for documentation, data management, client coordination, and administrative support.  
- Assisted in scheduling, internal reporting, and ensuring smooth functioning of crisis intervention services.

**TECHNICAL SKILLS**

- Diploma in Computer Applications  
- Proficient in MS Office (Word, Excel, PowerPoint)  
- Comfortable with email handling, basic data management, and documentation tasks

**EXTRA-CURRICULAR ACTIVITIES**

- Holder of NCC ‘B’ Certificate

**PERSONAL DETAILS**

- Date of Birth: 30th May 1994  
- Father’s Name: Lt. Mr. Gopal Shah  
- Marital Status: Married  
- Languages Known: Hindi, English  
- Hobbies & Interests: Travelling, Listening to Music  
- Strengths: Honest, Hardworking, Eager to Learn

**DECLARATION**

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief.  
  
📍 Place: New Delhi  
📅 Date: 3/5/2025  
Signature: Nidhish